

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
November 5, 2018 – 6:00 p.m.
Town Council Chambers – Montville Town Hall

1. Water and Sewer Commission

a. Call to Order

Chairman Murphy called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Anthony Siragusa and Chairman Gary Murphy and Town Council Liaison Jeff Rogers. Commissioners Brian Quinn and Robert Thorn were absent. Also present were WPCA Superintendent Derek Albertson and Mayor Ronald McDaniel. A quorum was present.

d. Alterations to the Agenda -- *None*

e. To consider and act on a motion to approve the Regular Meeting Minutes of October 1, 2018.

Motion by Commissioner Siragusa; seconded by Chairman Murphy, to approve the Regular Meeting Minutes of October 1, 2018. Discussion: Chairman Murphy noted a correction on page 3 as to the authorized check signors being the Administrator and Mayor McDaniel. Town Councilor Rogers noted on page 3 that Commissioner Siragusa asked that bids be reviewed before they go out for bid. Motion by Commissioner Siragusa; seconded by Chairman Murphy to approve the October 1, 2018, as amended. Voice vote, 3-0, all in favor. Motion carried.

f. Communications pertaining specifically to matters which concern the Commission *None*

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman Murphy asked three (3) times for remarks. There were none.

h. Commission Attorney on Matters Referred -- *None*

i. Report from Administration Division -- *None*

j. Report from Operations Division

WPCA Chief Plant Operator/Superintendent Washington submitted an Operations Report as of October 2018 as follows:

1. Derek Albertson began work at the WPCA as *Chief Plant Operator/Superintendent* on October 29. Mr. Albertson is certified as a CTDEEP Operator IV and NEWEA Operator IV for wastewater treatment and collections, respectively. Mr. Albertson will now certify compliance with federal and state (Monthly) filings, and he will be the authorized reporter in the event on non-compliance. Mr. Albertson is also certified as an OIT IV and OIT III for (potable) water treatment/distribution.
2. The WPCF is in compliance with the federal and state permits associated with plant operation. The effluent contained an average of 48.9 lbs/day of Total Nitrogen (loading) last month which is well below the state limit of 118 lbs/day. Seasonal (May 1 – October 31) effluent disinfection was successful. As previously reported, the sample results for potable water TTHMs are will within limits.
3. No treatment plant odor complaints were received. Additionally, no sewer bypasses, treatment equipment/tankage/monitoring equipment failures were encountered.
4. The waste (thickened) sludge thickness maintained an average of 4.31% total solids.
5. Therlin Montgomery (Wright-Perce) was met onsite on October 30 to provide a summary (as acting engineer) on the various water/wastewater projects.
6. Bob Kenyon (GreenCorp, LLC) was met onsite on October 30 to assess current/future safety programs.
7. A turbidity issue was observed in the water supply to the Mohegan School on October 30. The supply lines were flushed twice. Confirmatory sampling indicated no E.coli or Total Coliforms.
8. Tom Street will be retiring in November 2018. Advertisement for his replacement should begin soon. [*Superintendent Albertson described T. Street as phenomenal operator and great mechanic.*]
9. A pre-construction meeting will be held for the PRV (fire suppressant) water distribution project on November 5 with P & H Construction.

Superintendent Albertson commented on his first week on the job and reviewed details of the monthly report. Commissioner Siragusa expressed his desire for the plant workers to become Level III operators.

k. Report from the Mayor

Mayor McDaniel reported on the week's activities and explained that replacement personnel will be sought within and outside of the union. He also reported that the replacement of diffusers is still available through a grant stating the design is now different making them easier to change out. Mayor McDaniel commented on a regional waste water study proposed by the COG stating it was last updated in the 1960's.

l. Report from special or sub-committees -- *None*

m. Report from Engineers

Mayor McDaniel reported on the review of a bid by Wright-Pierce concerning Delray's. Superintendent Albertson said he called the DEEP about permit renewal that expires December 2018.

n. Old Business

Commissioner Siragusa noted that the RFP concerning the emergency work contract should be carried over on the agenda under Old Business. Councilor Rogers asked if the emergency work would encompass a full calendar year. Chairman Murphy said the Commission would need to approve that adjustment.

o. New Business

- 1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to set the 2019 regular monthly meeting dates of the Water and Sewer Commission on the first Monday of every month excluding holidays that will be rescheduled on the Thursday of that week. The scheduled meeting dates are as follows: January 7th, February 4th, March 4th, April 1st, May 6th, June 3rd, July 1st, August 5th, September 5th (Thursday), October 7th, November 4th, December 2nd, 2019 to be held in the Town Council Chambers – Town Hall starting at 6:00 PM.
Motion -- Discussion -- Roll Call

SAR-NO. 2018-06 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to set the 2019 regular monthly meeting dates of the Water and Sewer Commission on the first Monday of every month excluding holidays that will be rescheduled on the Thursday of that week. The scheduled meeting dates are as follows: January 7th, February 4th, March 4th, April 1st, May 6th, June 3rd, July 1st, August 5th, September 5th (Thursday), October 7th, November 4th, December 2nd, 2019 to be held in the Town Council Chambers – Town Hall starting

at 6:00 PM. Motion by Commissioner Siragusa; seconded by Councilor Rogers. Discussion: Town Councilor Rogers commented on the meeting dates as all being on Monday with the exception of one holiday. Roll Call vote, 3-0, all in favor, Commissioners Siragusa, Chairman Murphy, and Town Counselor Rogers. Opposed, none. Motion carried.

p. Reports/referrals from Planning & Zoning m-- *None*

q. Payment of bills. -- *None*

II. Water Commission

a. Report from Sub-Committees—*None*

b. Report from Engineers – *None*

c. Old Business

Mayor McDaniel reported on a request by DW Transport for a fire suppressant on Pequot that they are willing to purchase. Councilor Rogers asked that this item be included first under New Business for discussion.

d. New Business -- *None*

e. Payment of bills – *None*

f. Remarks from the Public

Chairman Murphy asked three (3) times for remarks. There were none.

g. Remarks from Commission Members

Town Councilor Rogers asked whether there are any specific sub-committees under the commissions and if not asked that they be removed from the agenda. He also asked that bills be scanned and included with meeting materials. Mayor McDaniel commented that the agenda items were added at the request of Donna Jacobsen in the past regarding Rand-Whitney. Commissioner Siragusa commented that the Commission always approved engineer bills. Councilor Rogers also asked that bills, including legal bill in excess of \$5,000 be included as well. Mayor McDaniel said the \$5,000 figure refers to bids if part of a general services contract. Councilor Rogers also thanked Superintendent Albertson for taking the job. Commissioner Siragusa asked to see the budgets for review prior to their presentation to the Commission. Superintendent Albertson commented that the plant has a good, mature, and pleasurable team of workers. Chairman Murphy welcomed Superintendent Albertson and spoke of a meeting with him. He also thanked the office staff and

M. Benway for their due diligence during the interim. Chairman Murphy also commented on a residential water shut-off.

h. Adjournment

Motion made by Commissioner Siragusa, seconded by Councilor Rogers to adjourn the meeting at 6:37 p.m. Discussion, none. Voice Vote, 3-0, all in favor. Meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.