

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
December 3, 2018 – 6:00 p.m.
Town Council Chambers – Montville Town Hall

1. Water and Sewer Commission

a. Call to Order

Chairman Murphy called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Brian Quinn, Anthony Siragusa, Chairman Gary Murphy, and Town Councilor Jeff Rogers. Also present was WPCA Superintendent Derek Albertson. Commissioner Thorn and Mayor Ronald McDaniel were absent from the meeting. A quorum was present.

Chairman Murphy explained Commissioner Thorn's absence as his third one since his tenure on the Commission and his work for delivery of a service dog. He also commented that Mayor McDaniel was not available to attend the meeting.

d. Alterations to the Agenda

Town Councilor Rogers commented on the omission of the request by Commissioner Siragusa at the October Commission meeting to include under Old Business the RFP for emergency work contract. Chairman Murphy apologized for failing to communicate the request to D. Weston but would notify her to add it to the agenda.

e. To consider and act on a motion to approve the Regular Meeting Minutes of November 5, 2018.

Motion by Town Councilor Rogers; seconded by Commissioner Siragusa to approve the Regular Meeting Minutes of November 5, 2018. Discussion: none. Voice vote, 4-0, all in favor. Motion carried.

f. Communications pertaining specifically to matters which concern the Commission *None*

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman Murphy asked three (3) times for remarks. There were none.

h. Commission Attorney on Matters Referred -- *None*

i. Report from Administration Division -- *None*

j. Report from Operations Division

WPCA Chief Plant Operator/Superintendent Washington submitted an Operations Report for November 2018 as follows:

1. I have reviewed the federal permit renewal operation and existing state/federal permit compliance. The C.I.P., purchasing policies, the Town Charter and the existing labor contract have been reviewed. Additionally, I also have met with existing union (WPCA Employees, Local 1303-341 of Council #4 AFSCME), major (flow) contributors (e.g., Rand-Whitney, MTUA), regional groups (e.g., SECCOG, WUUC), mutual aid agreement participants (e.g., City of Groton), and the Uncas Health District.
2. To date, the WPCF is in full compliance of the NPDES permit. The effluent contained an approximate average of 65 lbs/day of Total Nitrogen which is well below the state limit of 118 lbs/day. A new nitrogen permit will be issued for the facility in January 219 with the same limit. As previously reported, the sample results for potable water TTHMs are well within limits.
3. One treatment plant odor complaint was received (November 19) with regards to odors near the Maple (potable water) Pumping Station. A field inspection confirmed the odors were from compost piles at the adjacent parcel.
4. The waste (thickened) sludge thickness maintained an average of 4.22%.
5. Rich Huntley (Rand-Whitney) was met onsite on November 16 and 28 to discuss an existing flow meter and their annual plant shutdown (March 2019).
6. Therlin Montgomery (Wright-Pierce) worked at the plant during the weeks of November 12 and 26 as part of the chlorine contact chamber upgrade project, including better chlorine detection and recycle water pumping. Mr. Montgomery was briefed on the emergency services contract bid. That week, Paul Couture (Woodward & Curran) phone conferenced with the WPCA team to discuss the Derry ill and Kitemaug Pump Station sensor/data control projects on November 13. P & H Construction began the PRV-installation n November 26.
7. I attended a meeting regarding a proposed 87-unit residential (apartment) complex to be constructed off Maple Avenue. A cursory review of procedures and applicable sewer ordinances was provided. Additionally, available Maple Avenue water/sewer mapping and

data was provided to the developer's engineer. The WPCA engineers (Wright-Pierce), Mariusz Jedrychowski and Therlin Montgomery) were notified of the potential buildings.

8. Tom Street (Operator) retired on November 9. Kirk Washington (Senior Laboratory Operator) retired on November 27. The 5-day interior job postings for replacements ended November 21. Postings are on the Town website with a closing date of December 10.

Superintendent Albertson commended the WPCA staff and described his position as “fantastic.” He reported the receipt of four (4) applications for open positions described in his report—two (2) were for the operator position and two (2) for the senior lab position. He also expounded on his December 4 meeting with John Lilly and Therlin Montgomery concerning emergency services for significant breach needs that would include photos, video, plans and reporting. Commissioner Siragusa said he was looking for the contract via an RFP stating the terms thereafter were negotiable. Per his question concerning renting out the suction trucks, Chairman Murphy said he would discuss the same with Maureen tomorrow. Per Commissioner Quinn's question, it was also clarified that mutual aid does not cover emergency services.

k. Report from the Mayor -- *None*

l. Report from special or sub-committees

Town Councilor Rogers asked that this item be removed from agenda item as there are no special or sub-committees.

m. Report from Engineers -- *None*

n. Old Business

The RFP for emergency services will be added to next month's agenda.

o. New Business – *None*

p. Reports/referrals from Planning & Zoning m-- *None*

q. Payment of bills. -- *None*

II. Water Commission

a. Report from Sub-Committees—*None*

b. Report from Engineers – *None*

c. Old Business -- *None*

d. New Business -- *None*

e. Payment of bills – *None*

Town Councilor Rogers asked he did not receive an email that included a WPCA finance report to include bills and emergencies in excess of \$5,000. Chairman Murphy said he would investigate the concern.

f. Remarks from the Public

Chairman Murphy asked three (3) times for remarks. Town Council Chairman McNally said that the RFP for emergency services does not appear to be complicated and that help should be sought from Town Finance. He also commented that WPCA is not a private company therefore it cannot rent out its equipment.

g. Remarks from Commission Members

Town Councilor Rogers commented on Mr. Washington's letter. Chairman Murphy said that he would check on the financial statement requested by Town Councilor Rogers. He remarked that he has resigned from the Commission and this would be his final meeting. He also said that Commissioner Thorn has also resigned. Comments were made on the lower rates and connections fees by Commissioner Siragusa.

h. Adjournment

Motion made by Town Councilor Rogers, seconded by Commissioner Siragusa to adjourn the meeting at 6:41 p.m. Discussion, none. Voice Vote, 4-0, all in favor. Meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.